

Appendix L

Portable Toilet Coordination

L-1. On the Fort Devens Range Complex, ranges and facilities have at least one portable toilet each. Coordinating portable toilets is the unit's responsibility when using the training areas

L-2. The Directorate of Plans and Training provides portable toilets on a no fee basis to USAR units; all others units to include ROTC must provide their own funding. USAR units will coordinate with the Operations POC for this service at least 30 days prior to their training dates. Debbie Green will coordinate with the contractor and arrange placement per unit instructions. The unit will then be responsible to meet the contractor at Range Control and coordinate exactly where the portable toilets will be placed within the training area the unit is occupying

L-3. USAR units must to provide all the following information NLT 30 days out to the point of contact at the DPT Billeting Office: Debbie Green at 978-796-3155, DSN 256, or FAX 2185 or deborah.green@us.army.mil.

- Point of contact, including name, rank and position title
- Telephone number, if different than unit telephone number
- Unit name
- Unit telephone number
- Location of training
- Number of personnel at each training site
- Location for portable toilets within training areas and grid coordinates, if available

L-4. All other units will coordinate directly with the current vendor and provide their own funding. Contact Debbie Green for the current vendors contact information.

L-5. The criteria for the number of portable toilets for each training site are one for every 15. Each portable toilet is cleaned every other day.

L-6. Once placed by contractor, the portable toilets cannot be moved by units. These toilets are not to be used for the disposal of trash, if it won't flush in your toilet at home- don't put it in this toilet. The unit will be held responsible for all damages and any actions that add costs to the contract.